

Head of Payment Processing (Disbursement)
- Jakarta Office -

## Job Overview:

Prepare for the payment schedule and necessary payment documents, including request of authorized signature, and to execute payment according the approved payment schedule, preparing and maintaining complete documentation and reporting of periodically payment.

## Job Requirements:

- 1. Bachelor's degree Accounting or Finance.
- 2. More than 10 years' experience in the mining/energy-related field is highly preferred.
- 3. Strong knowledge Financial Business Process specially in payment planning and execution process.
- 4. Effective communication skills in both written & spoken English to work within cross-functional teams and interact with stakeholders.
- 5. Proficient in Microsoft Office (Word, Excel, Power Point, etc).

Please fill the form and submit your CV Update at link: bit.ly/OfficialRecruitment\_ITM

The ITM Group has never collected any fees from candidates as a recruitment process. If there is a recruitment invitation with financial requirements, please contact us via email at recruitment@banpuindo.co.id

Candidates in process only who meet the requiremets. Job Vacancy valid until August 30<sup>th</sup>, 2024